

COLUMBIA-BRAZORIA I.S.D.
CALENDAR FOR ACCOUNTS PAYABLE
2023-2024

In order for a check to be written all documentation must be in the Business Office at least 5 (five) working days in advance of the check write date. If properly approved documentation is not in the Business Office by the advance date, CHECKS WILL NOT BE PROCESSED FOR THAT CHECK WRITE.

DOCUMENTATION DUE	CHECK AVAILABLE DATE
July 5, 2023	July 13, 2023
July 19, 2023	July 27, 2023
August 8, 2023	August 15, 2023
August 24, 2023	August 31, 2023
September 8, 2023	September 15, 2023
September 22, 2023	September 29, 2023
October 6, 2023	October 13, 2023
October 24, 2023	October 31, 2023
November 8, 2023	November 17, 2023
November 27, 2023	November 30, 2023
December 4, 2023	December 8, 2023
December 11, 2023	December 14, 2023
January 9, 2024	January 16, 2024
January 24, 2024	January 31, 2024
February 8, 2024	February 15, 2024
February 22, 2024	February 29, 2024
March 4, 2024	March 8, 2024
March 21, 2024	March 28, 2024
April 8, 2024	April 15, 2024
April 23, 2024	April 30, 2024
May 8, 2024	May 15, 2024
May 24, 2024	May 31, 2024
June 6, 2024	June 13, 2024
June 20, 2024	June 27, 2024
July 8, 2024	July 15, 2024
July 24, 2024	July 31, 2024



PLEASE NOTE THAT WE WILL BE ADHERING TO THIS SCHEDULE!!!
YOU WILL NEED TO MAKE ALTERNATIVE PLANS IF YOU FORGET THE
DEADLINES OR DO NOT PLAN YOUR TRIP IN A TIMELY MANNER.