

REQUEST FOR PROPOSALS
2023-2024 Evaluations for Disabilities

Columbia-Brazoria Independent School District is hereby seeking Request for Proposals for Licensed Specialists in School Psychology or Education Diagnosticians to conduct evaluations for dyslexia, learning disabilities, emotional disabilities, intellectual disabilities and to provide a written report in a specified format from the district. This will be in effect for the 2023-24 school year. In addition, the selected parties will need to consult with school staff, students and parents concerning the results of the evaluations and recommendations for school services.

Proposals need to include requested costs on a per evaluation basis. Any additional cost needs to be listed. Any request for district resources must be listed. Individuals need to provide a copy of their license or certificate qualifying them to conduct evaluations. Individuals will have to clear a background check. Applicants need to ensure that qualified staff is available, able to begin immediately and willing to travel to this area.

Proposals will be accepted until 2:00 p.m. on May 24th and will be opened at that time. Proposals received after that date and time will not be considered. Faxed proposals will not be accepted. Proposals should be submitted to:

Julie Taylor, Chief Financial Officer
Columbia-Brazoria ISD
520 South 16th St.
West Columbia, Texas 77486

Questions regarding the proposal will only be answered through a written format to:

Jennifer Kelly, Director of Special Programs
520 South 16th St.
West Columbia, Texas 77486
or to jennifer.kelly@cbisd.com

The Columbia-Brazoria ISD reserves the right to reject any and all proposals, to waive any and all formalities, or to accept any proposal deemed advantageous to them.

Complete the Debarment form included in this Request for Proposals.

Envelopes should be clearly marked on the outside: "PROPOSAL 2023-2024 Evaluations for Disabilities."

PROPOSAL FORM
2023-2024 Evaluations for Disabilities

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Applicant: _____

Contact Person: _____

Business Address: _____

Phone: _____

Email: _____

Services able to provide: _____

Hourly cost: _____ or Per Eval cost: _____

Additional costs: _____

District resources requested: _____

_____ Will provide license or certificate evidence

_____ Am willing to comply with background check including fingerprinting

_____ Am available immediately and willing to travel

Authorized Signature

Date

**Columbia-Brazoria ISD
SPECIAL PROGRAMS DEPARTMENT**

Certification Regarding Debarment/ Suspension

You are required to provide debarment/ suspension indicating that you are in compliance with the below Federal Executive Order.

DEBARMENT:

Federals Executive Order (E.O) 12549 "Debarment" requires that all contractors receiving individual awards, using federal funds, and all subrecipients certify that the organization and its principals are not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency from doing business with the Federal Government. By signing this document you certify that your organization and its principals are not debarred. Failure to comply or attempts to edit this language may disqualify your bid. Information on debarment is available at the following website: www.sam.gov and <https://acquisition.gov/farindex.html>

Your signature certified that neither your or your company is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

Name

Company Name

Address

Phone / Fax

Email

Signature

Signature

Date

