

P.O. Box 158, West Columbia, TX 77486 979-345-5147 fax 979-345-4890 www.cbisd.com

TO: ALL PERSONNEL REPORTING PAYROLL

FROM: Payroll Dept.

DATE: November 12, 2020

Re: Payroll Reporting Periods for 2020-21

DUE IN PAYROLL OFFICE	REPORTING PERIOD	PAY DATE
July 6, 2020	June 21 - July 04 (July 4th Break)	24-Jul-20
July 30, 2020	July 05 - July 18	10-Aug
August 3, 2020	July 19 - August 01	25-Aug
August 24, 2020	August 02 - August 22 (In Svc/ Instruct Begins)	10-Sep
September 8, 2020	August 23 - September 05	25-Sep
September 21, 2020	September 6 - September 19	9-Oct
October 5, 20202	September 20 - October 03	23-Oct
October 19, 2020	October 4 - October 17	10-Nov
November 9, 2020	October 18 - November 7, 2020	20-Nov
November 30, 2020	November 8 - November 28 (Thanksgiving Break)	10-Dec
December 14, 2020	November 29 - December 12	16-Dec
January 4, 2021	December 13 - January 02 (Christmas Break)	8-Jan
January 18, 2021	January 03 - January 16	25-Jan
February 1, 2021	January 17 - January 30	10-Feb
February 15, 2021	January 31 - February 13	25-Feb
March 1, 2021	February 14 - February 27	5-Mar
March 15, 2021	February 28 - March 13	25-Mar
March 29. 2021	March 14 - March 27	9-Apr
April 12, 2021	March 28 - April 10	23-Apr
April 26, 2021	April 11 - April 24	10-May
May 10, 2021	April 25 - May 8	25-May
May 29, 2021	May 9 - May 29	10-Jun
June 14, 2021	May 30 - Jun 12	24-Jun
June 28, 2021	June 13 - June 26	9-Jul
July 5, 2021	June 27 - July 10	23-Jul

** All payroll submissions are due by 4:00 PM EVERY MONDAY for the previous week. **

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